|  |  |  |
| --- | --- | --- |
|  | **ACTA DE REUNIONES PROMOCIÓN** | **Versión**: 1.0 |
| **Fecha:** 30/09/2024 |
| **Página** 1 de 1 |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INSTITUCIÓN** |  | |  | |  | | | | | |
| **LUGAR:** |  | |  | |  | | | | | |
| **FECHA:** | | | |  | | **HORA INICIO:** | | | | **HORA FIN:** |
| **INFORMACIÓN INSTITUCIÓN** | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
| **NECESIDAD INSTITUCIÓN** | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
| **CURSOS POR OFERTAR SECAP** | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
| **PORQUE MEDIO CONOCIERON EL SECAP** | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
| **COMPROMISOS / ACUERDOS** | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
|  | | | | | | | | | | |
| **COMPROMISOS DE LA REUNIÓN** | | | | | | | | | | |
|  | **ACTIVIDAD** | | | | | | | **FECHA** | | **RESPONSABLE** |
|  |  | | | | | | |  | |  |
|  |  | | | | | | |  | |  |
|  |  | | | | | | |  | |  |
|  |  | | | | | | |  | |  |
|  |  | | | | | | |  | |  |
|  |  | | | | | | |  | |  |
| **FIRMAS DE RESPONSABILIDAD/PARTICIPANTES** | | | | | | | | | | |
| **#** | **NOMBRE - APELLIDO** | **INSTITUCIÓN** | **CARGO** | | | | **CORREO** | | **TELEFONO** | **FIRMA** |
| 1 |  |  |  | | | |  | |  |  |
| 2 |  |  |  | | | |  | |  |  |
| 3 |  |  |  | | | |  | |  |  |
| 4 |  |  |  | | | |  | |  |  |
| 5 |  |  |  | | | |  | |  |  |
| 6 |  |  |  | | | |  | |  |  |
|  |  |  |  | | | |  | |  |  |
|  |  |  |  | | | |  | |  |  |

|  |  |
| --- | --- |
| **INSTITUCIÓN** | **SECAP** |
|  |  |